

**NOTICE TO JUDGMENT DEBTOR  
PERSONAL EARNINGS GARNISHMENT**

CUYAHOGA COUNTY CLERK OF COURTS OFFICE, CIVIL DIVISION, 1<sup>ST</sup> FLOOR, JUSTICE CENTER, 1200 ONTARIO STREET, CLEVELAND, OH 44113, (216) 443-7951,  
<http://coc.cuyahogacounty.us/>

CREDITOR  
(ADDRESS)

CASE NO. \_\_\_\_\_

V.  
DEBTOR  
(ADDRESS)

GR  
(CLERK'S USE ONLY)

IMAGING LABEL  
(CLERK'S USE ONLY)

You are hereby notified that this court has issued an order in the above case in favor of \_\_\_\_\_, the judgment creditor in this proceeding,  
(Creditor's Name)  
directing that some of your personal earnings be used in satisfaction of your debt to the judgment creditor instead of being paid to you. This order was issued on the basis of the  
judgment creditor's judgment against you that was obtained in the Cuyahoga County Court of Common Pleas on \_\_\_\_\_.

The law of Ohio provides that you are entitled to keep a certain amount of your personal earnings free from the claims of creditors. Additionally, wages under a certain amount may  
never be used to satisfy the claims of creditors. The documents entitled "**ORDER AND NOTICE OF GARNISHMENT AND ANSWER OF EMPLOYER**" that are enclosed with this  
notice show how the amount proposed to be taken out of your personal earnings was calculated by your employer.

If you dispute the judgment creditor's right to garnish your personal earnings and believe that you are entitled to possession of the personal earnings because they are exempt or if  
you feel that this order is improper for any other reason, you may request a hearing before this court by disputing the claim in the request for hearing form, appearing below, or in a  
substantially similar form, and delivering the request for hearing to this court at the above address, at the office of the clerk of this court, no later than the end of the fifth business  
day after you receive this notice. You may state your reasons for disputing the judgment creditor's right to garnish your personal earnings in the space provided on the form;  
however, you are not required to do so. If you do state your reasons for disputing the judgment creditor's right, you are not prohibited from stating any other reason at the hearing.

If you do not state your reasons, it will not be held against you by the court, and you can state your reasons at the hearing. **NO OBJECTIONS TO THE JUDGMENT ITSELF WILL  
BE HEARD OR CONSIDERED AT THE HEARING.** The hearing will be limited to a consideration of the amount of your personal earnings, if any, that can be used in satisfaction  
of the judgment you owe to the judgment creditor.

If you request a hearing by delivering your request for hearing no later than the end of the fifth business day after you receive this notice, it will be conducted no later than twelve  
days after your request is received by the court, and the court will send you notice of the date, time, and place. You may indicate in the form that you believe that the need for the  
hearing is an emergency and that it should be given priority by the court. If you do so, the court will schedule the hearing as soon as practicable after your request is received and  
will send you notice of the date, time, and place. If you do not request a hearing by delivering your request for hearing no later than the end of the fifth business day after you  
receive this notice, some of your personal earnings will be paid to the judgment creditor.

If you have any questions concerning this matter, you may contact the office of the clerk of this court. If you want legal representation, you should contact your lawyer immediately.  
If you need the name of a lawyer, contact the local bar association.

by. \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Date

**REQUEST FOR HEARING  
PERSONAL EARNINGS GARNISHMENT**

CUYAHOGA COUNTY CLERK OF COURTS OFFICE, CIVIL DIVISION, 1<sup>ST</sup> FLOOR, JUSTICE CENTER, 1200 ONTARIO STREET, CLEVELAND, OH 44113, (216) 443-7951,  
<http://coc.cuyahogacounty.us/>

CREDITOR

v.

DEBTOR

CLERK'S FILE STAMP

CASE NO. \_\_\_\_\_

GR  
(CLERK'S USE ONLY)

IMAGING LABEL  
(CLERK'S USE ONLY)

I dispute the judgment creditor's right to garnish my personal earnings in the above case and request that a hearing in this matter be held no later than twelve days after delivery of this request to the court.

I \_\_\_\_\_ feel that the need for the hearing is an emergency.  
(insert "Do" or "Do Not")

I dispute the judgment creditor's right to garnish my personal earnings for the following reasons: (OPTIONAL)

I UNDERSTAND THAT NO OBJECTIONS TO THE JUDGMENT ITSELF WILL BE CONSIDERED AT THE HEARING.

**WARNING: IF YOU DO NOT DELIVER THIS REQUEST FOR HEARING OR A REQUEST IN A SUBSTANTIALLY SIMILAR FORM TO THE OFFICE OF THE CLERK OF THIS COURT WITHIN FIVE BUSINESS DAYS OF YOUR RECEIPT OF IT, YOU WAIVE YOUR RIGHT TO A HEARING AND SOME OF YOUR PERSONAL EARNINGS WILL BE PAID TO**

\_\_\_\_\_ **IN SATISFACTION OF YOUR DEBT TO THE JUDGMENT-CREDITOR.**  
(Name of Judgment Creditor)

\_\_\_\_\_  
(Name of Judgment Debtor-Print)

\_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_